



171 Howell Heights  
Jackson, KY 41339  
Phone: (606) 666-2452  
Fax: (606) 666-9780  
Email: [mkhroffice@mkcap.org](mailto:mkhroffice@mkcap.org)

Beth A. Spencer  
Executive Director

## **JOB OPENING**

Middle Kentucky Community Action Partnership, Inc. is requesting applications for a **full-time driver** in the Transportation Program in Breathitt County. Excellent benefit package includes: competitive pay, Anthem Health, Dental and Vision Insurance; Life Insurance; Kentucky Retirement Plan, 401K & 457 Plans; paid vacation; paid sick leave and paid holidays.

### **Job Description:**

This position requires you to be on time, dependable and self motivated.  
Transport and assist clients for non-emergency medical appointments and public transportation.  
Travel in and out of the service area is required.  
Complete paperwork in a timely manner.  
Keep assigned vehicle clean.  
Attend all required trainings such as CPR and First Aide.  
All other duties as required.

### **Qualifications:**

- \*Must be at least 18 years old.
- \*Must have a high school diploma or GED.
- \*Must have a valid Kentucky driver license.
- \*Must be able to pass an annual physical.
- \*Must have some knowledge of vehicles and vehicle maintenance.
- \*Must have an excellent driving history record.
- \*Must pass a criminal and child abuse/neglect check throughout your employment.
- \*Must pass a pre-employment drug test and random drug and alcohol testing throughout your employment.

**Applications can be found on our website at [www.mkcap.org](http://www.mkcap.org) or at any Middle Kentucky location throughout our service area. Deadline: Applications must be received no later than Friday, April 12, 2024 at 4:30 PM. Applications can be faxed to (606) 666-9780 - Attn: Human Resource Department, emailed to [mkhroffice@mkcap.org](mailto:mkhroffice@mkcap.org), or can be dropped off at any Middle Kentucky CAP, Inc. location throughout our service area including the Central Office located at 171 Howell Heights Jackson, KY 41339.**