



171 Howell Heights
Jackson, KY 41339
Phone: (606) 666-2452
Fax: (606) 666-9780
Email: admin@mkcap.org

Executive Director
Darrell R. Shouse

Job Opening

Middle Kentucky Community Action Partnership, Inc. is hiring for a full time Transportation Director. This position will be at the Central/Transportation Office located in Breathitt County. The Transportation Director will receive an excellent benefit package which includes BC/BS Health Insurance, UNUM Life Insurance, Kentucky Retirement Plan, 401K & 457 Plans, paid vacation, paid sick leave and paid holidays.

Job Description

Responsibilities include but are not limited to; implementing and coordinating services in the areas of Transportation. The Director will develop and participate in the Yearly Plan & Budget Proposal. The Director will also follow all rules, regulation and responsibilities set forth by Middle Kentucky, Kentucky Department of Transportation and LKLP.

Qualifications

- Must have a Bachelors Degree.
- Must have management experience.
- Must be able to complete basic vehicle maintenance.
- Must have knowledge of working mechanics in a garage.
- Must be familiar with the different areas of Breathitt County.
- Valid Driver's License and reliable transportation.
- Must pass a criminal and child abuse/neglect check throughout your employment.
- Must pass a pre-employment drug test and random drug and alcohol testing throughout your employment.
- Must be able to complete required trainings on an annual basis.
- Must have no more than one chargeable accident or moving violation while in performance of driving duties in the past three years.

Annual Salary Range

\$30,000 - \$40,000

Applications may be picked up at any Middle Kentucky location or on our website at www.mkcap.org.

Deadline: Applications must be received no later than Monday, February 26, 2018 at 12:00 p.m. Applications can be faxed to (606) 666-9780—Attn: Human Resource Department, can be e-mailed to mkhroffice@mkcap.org, or can be dropped off at any Middle Kentucky location throughout our service area including the Central Office located at 171 Howell Heights Jackson, KY 41339.

Middle Kentucky Community Action Partnership, Inc. is an Equal Opportunity Employer